**Minutes of the Huddersfield Bridge Club Committee Meeting held on Wednesday 28th August 2019**

**Members Present**

Pearl Murphy, Vivien Aizlewood, Pam Cooper, Gillian Emerson, Sue Measures, Margaret Rhodes, Peter Skuse, Ian Whitehead and Pat Whitehouse

**Apologies for Absence**

Andy Quirie

**Minutes of the previous Meeting**

The minutes of the previous meeting were signed by Pearl Murphy

**Matters Arising**

*Floorboard indent – sorted*

*Kitchen Tap – sorted*

*Honours Boards –* Thanks to Rod McInnes for putting them up

*Dishwasher instructions –* Sue will reprint the dishwasher instructions and get them laminated. ***Action Sue***

**Membership**

*New Applications –* Seven new applications were approved and it was agreed that an email would suffice to approve new members.

*Numbers –* We have 259 paid members plus 5 Honorary.

**Finance**

We have £32,902 in the bank. The insurance has been paid and Pat has renegotiated the gas & electric for another 3 years. The Annual Ground Rent of £11.92 per year has also been paid.

**Health & safety**

*Fire drills* – This will be gone through at the next TD meeting.

**Members’ Suggestions**

None

**Premises**

*Maintenance –* The mirror has fallen off in the ladies toilet and broken. Gillian will source another and get it put up. The vacuum cleaner has also broken so Gillian will take it back to the repairers. It was decided to buy a lightweight cleaner for doing the stairs. The laminate floor in the kitchen is disintegrating - Gillian will do an order of magnitude cost for some cushion floor. ***Action Gillian***

*Chair refurbishment –* It was decided to go with the charcoal covering at a cost of £5216 for 64 chairs and Margaret will organise this. ***Action Margaret***

**Competitions & Club Nights**

*Update on Open Day – It was v*ery successful this year and attendance at the beginners lessons should confirm this. Gillian appreciated everybody’s’ help.

*Update on Summer Festival of Bridge –* This was also successful with Margaret Sandell and Shirley Hancock winning the National Play with the Experts competition and were presented with the trophy at the club.

Unfortunately there were not as many people from outside the club as last year.

*Plans for Rose Bowl –* We have 11 teams this year, 2 teams from Huddersfield, 2 with 50% Huddersfield and 7 from across the county. Pam is waiting for the caterers to get back to her but otherwise all has been organized. Prize money was agreed at £120 for 1st, £60 2nd and £30 for 3rd. ***Action Pam***

**Progress with defibrillator**

Pearl will get some quotes for the next meeting. ***Action Pearl***

**Preparations for lessons starting**

These have been organised with Denis taking the first year beginners, Gillian doing the second year and Dallas the daytime class with Lisa subbing as required. Gillian will email the people who came on the Open Day to remind them. ***Action Gillian***

**Strategic Investment Proposals**

*IT Projects* –Mike Woodward will project manage this. The whiteboard will need to be up and going before Christmas. We will get half the cost back from the YCBA for the IT Projects.

*Downstairs toilet No.4 –* We have had two quotes and it was decided to go ahead with the cheaper quote from John Watson and tile the room. ***Action Gillian***

*Disabled access ramp –* We shall discuss this again next Spring.

*Cash flow projections –* It was agreed to fund the chairs, downstairs lavatory refurbishment, defibrillator and net cost of IT out of existing resources plus the positive cash flow for the rest of this financial year. A cash flow would then be prepared for next year by Pat, Ian and Peter to see when the work on the ramp could be done while leaving the club with reasonable reserves.

**Any Other Business**

*Thursday ladies Christmas party* – This will be held on the 5th December.

*Monday afternoon Christmas Party –* This will be held on the 2nd December.

*TDs and Table Money –* After a vote, it was decided that TDs shouldn’t have to pay table money when playing and also have a free cup of tea/coffee – this will start on the 1st September.

**Date of Next Meetings**

16th October and 27th November 2019